

**AN ORDINANCE  
BY FINANCE/EXECUTIVE COMMITTEE**

**08-0 -2293**

**AN ORDINANCE AUTHORIZING THE MAYOR OR HER DESIGNEE TO WAIVE THE APPLICATION OF THE ATLANTA CITY CODE, ARTICLE X, THE PROCUREMENT AND REAL ESTATE CODE, AND AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE RENEWAL AGREEMENT WITH ORACLE USA INC., FOR THE ORACLE DATABASE, RAC, AND INTERNET SERVER SOFTWARE LICENSES AND SUPPORT, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED SIXTY-SIX THOUSAND, NINE HUNDRED NINETEEN DOLLARS AND THIRTY-SIX CENTS (\$66,919.36); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, DEPARTMENT, ORGANIZATION, AND ACCOUNT NUMBER 1001(GENERAL FUND) 050202 (IT APPLICATIONS) 5410001 (CONSULTANT/PROFESSIONAL SERVICES) 1535000 (DATA PROCESSING/MANAGEMENT INFORMATION SYSTEM); AND FOR OTHER PURPOSES.**

**WHEREAS**, the Oracle Enterprise Resource Planning ("ERP") system is a proprietary system comprised of several software modules developed by Oracle USA, Inc. ("Oracle"); and

**WHEREAS**, Oracle, as the owner of the source code and other intellectual property embedded in the ERP system, has the unique expertise and capabilities to support Oracle software licenses; and

**WHEREAS**, the City of Atlanta ("City") entered into a cooperative purchase of a multi-year license agreement (#2373242) utilizing GSA Schedule GS-35F-0009T with Oracle USA Inc. for Oracle Database, RAC, and Internet Server software licenses and support for the ERP Project (authorized by the Atlanta City Council Resolution number 05-R-0495) beginning May, 2005; and

**WHEREAS**, the term of the Database, RAC, and Internet Server software licenses and support agreement expired on May 30, 2008 and Oracle USA Inc. has continued to provide software licenses and support satisfactorily since the project began; and

**WHEREAS**, the Chief Information Officer desires to ratify the prior provision of the Database, RAC, and Internet Server software licenses and support under the expired agreement, from May 31, 2008 through the present, and to renew the Database, RAC, and Internet Server software licenses and support agreement for one year effective May 31, 2008, through May 30, 2009; and

**WHEREAS**, the Chief Information Officer and the Chief Procurement Officer recommend the execution of the Oracle Database, RAC, and Internet Server

software license and support agreement # 2373242 for the ERP Project in an amount not to exceed Sixty-Six Thousand, Nine Hundred Nineteen Dollars and Thirty-Six Cents (\$66,919.36) for one year from the date of expiration.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS, as follows:**

**SECTION 1:** That Chapter 2, Article x of the City of Atlanta's Code of Ordinances is hereby waived to the extent that such prohibits payment for goods and services rendered by Oracle USA Inc. to the City, and that the City's actions in accepting services provided by Oracle USA Inc. for the Oracle Database, RAC, and Internet Server software license and support agreement # 2373242 for the ERP Project after the agreement expired, are ratified and confirmed.

**SECTION 2:** That the Chief Procurement Officer is authorized to execute a renewal of the Oracle Database, RAC, and Internet Server software license and support agreement # 2016306 for the ERP Project under the same terms and conditions as authorized by City Council in 06-R-0828 and the Chief Financial Officer is authorized to remit payment to Oracle USA Inc. for the period beginning on May 31, 2008, for which ratification is granted in this Ordinance, through the remainder of the renewal period ending May 30, 2009, in an amount not to exceed Sixty-Six Thousand, Nine Hundred Nineteen Dollars and Thirty-Six Cents (\$66,919.36) to be charged to and paid from Fund, Department Organization and Account number 1001 (General Fund) 050202 (IT Applications) 5410001 (Consulting/Professional Services) 1535000 (Data Processing/ Management Information Systems)

**SECTION 3:** That the application of Section 2-1205 (a) of the Procurement and Real Estate Code is waived to permit a contract clause to allow automatic renewal of the Oracle Database, RAC, and Internet Server software license and support agreement # 2373242 for the ERP Project, beginning on May 31, 2009, subject to termination for non-appropriation of funds or other contractual termination provisions.

**SECTION 4:** That the Chief Procurement Officer is directed to prepare an appropriate renewal Agreement for execution by the parties.

**SECTION 5:** That the renewal Agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Chief Procurement Officer, approved as to form by the City Attorney, and delivered to Oracle USA Inc.

**SECTION 6:** That all Ordinances or parts of Ordinances in conflict with this Ordinance are waived for this instance only.

## Legislation Summary

**Committee of Purview:**

**Caption**

A resolution authorizing the Mayor to execute an appropriate contractual agreement on behalf of the Department of Information Technology with Oracle USA, Inc. in an amount not to exceed sixty six thousand nine hundred nineteen dollars and thirty six cents (\$66,919.36). All contract work shall be charged to and paid from fund account and center number: 1001 (General Fund), 050202 (IT Applications), 5410001 (Consultant/Professional Services), 1535000 (Data Processing/Management Information System).

**Council Meeting Date:** January 05, 2009

**Legislation Title:** Resolution authorizing the Chief Procurement Officer to enter into an Appropriate Renewal Agreement with Oracle USA, Inc. utilizing the Federal GSA Contract #GS-35F-0009T for the Oracle Database, RAC, and Internet Server Software Licenses and Support on behalf of the Department of Information Technology in an amount not to exceed sixty six thousand nine hundred nineteen dollars and thirty six cents (\$66,919.36). All contract work shall be charged to and paid from fund account and center number: 1001 (General Fund), 050202 (IT Applications), 5410001 (Consultant/Professional Services), 1535000 (Data Processing/Management Information System).

**Requesting Department:** Department of Information Technology

**Contract Type:** N/A

**Source Selection:** Federal GSA Contract #GS-35F-0009T

**Bids/Proposals Due:** N/A

**Invitations Issued:** N/A

**Number of Bids/  
Proposals Received:** N/A

**Bidders/Proponents:** N/A

**Justification Statement:** N/A

**Background:** N/A

**Fund Account Centers:** 1001 (General Fund), 050202 (IT Applications),  
5410001 (Consultant/Professional Services),  
1535000 (Data Processing/Management  
Information System).

**Source of Funds:** N/A

**Fiscal Impact:** N/A

**Term of Contract:** N/A

**Method of Cost Recovery:** N/A

**Approval:**

**DOF:**

**DOL:**

**Prepared By:** Patricia Lowe, Buyer

**Contact Number:** 404.330.6583

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** FINANCE/EXECUTIVE

**Caption:**

AN ORDINANCE AUTHORIZING THE MAYOR OR HER DESIGNEE TO WAIVE THE APPLICATION OF THE ATLANTA CITY CODE, ARTICLE X, THE PROCUREMENT AND REAL ESTATE CODE, AND AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE RENEWAL AGREEMENT WITH ORACLE USA INC., FOR THE ORACLE DATABASE, RAC, AND INTERNET SERVER SOFTWARE LICENSES AND SUPPORT, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED SIXTY-SIX THOUSAND, NINE HUNDRED NINETEEN DOLLARS AND THIRTY-SIX CENTS (\$66,919.36); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, DEPARTMENT, ORGANIZATION, AND ACCOUNT NUMBER 1001(GENERAL FUND) 050202 (IT APPLICATIONS) 5410001 (CONSULTANT/PROFESSIONAL SERVICES) 1535000 (DATA PROCESSING/MANAGEMENT INFORMATION SYSTEM); AND FOR OTHER PURPOSES.

**Council Meeting Date:** January 5, 2009

**Requesting Dept:** Information Technology

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

DIT desires to ratify the prior provision of the Database, RAC, and Internet Server software licenses and support under the expired agreement, from May 31, 2008 through the present, and to renew the Database, RAC, and Internet Server software licenses and support agreement for one year effective May 31, 2008, through May 30, 2009

**2. Please provide background information regarding this legislation.**

The City of Atlanta ("City") entered into a cooperative purchase of a multi-year license agreement (#2373242) utilizing GSA Schedule GS-35F-0009T with Oracle USA Inc. for Oracle Database, RAC, and Internet Server software licenses and support for the ERP Project (authorized by the Atlanta City Council Resolution number 05-R-0495) beginning May, 2005 and the term of the Database, RAC, and Internet Server software licenses and support agreement expired on May 30, 2008. Oracle USA Inc. has continued to provide software licenses and support satisfactorily.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Software & Support
  - (b) **Source Selection:** Cooperative Purchase
  - (c) **Bids/Proposals Due:**
  - (d) **Invitations Issued:**
  - (e) **Number of Bids:**
  - (f) **Proposals Received:**
  - (g) **Bidders/Proponents:**
  - (h) **Term of Contract:** 1 year
- 

**4. Fund Account Center:** 1001 (General Fund) 050202 (IT Applications) 5410001 (Consulting/Professional Services) 1535000 (Data Processing/Management Information System)

**5. Source of Funds:**

**6. Fiscal Impact:** \$66,919.36

**7. Method of Cost Recovery:**

**This Legislative Request Form Was Prepared By:** Kathleen Lane, DIT Compliance Analyst



## CITY OF ATLANTA

SUITE G700A  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330 - 6110

Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

Shirley Franklin  
Mayor

Dan Smith  
Chief Information Officer  
Department of Information Technology

## MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer  
Department of Procurement

FROM: Dan Smith, Chief Information Officer  
Department of Information Technology

RE: Sole Source for Oracle USA Inc. for Support of DB and RAC Software

DATE: October 30, 2008

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Please approve Oracle USA Inc. for the above-referenced service per the request of the Chief Information Officer

Resolution 05-R-0495 authorized Oracle USA Inc. to provide Data Base software licenses and support in March 2005.

The software identified by Oracle Contracts # 2016306, 2118646 & 2373242 were also purchased off the GA State Agreement #980-020-110165. Oracle USA Inc. is the original manufacture of the database software and is best qualified to provide support.

If you should need further assistance, please do not hesitate to contact me.

A handwritten signature in black ink, appearing to read "Dan Smith".

DS/kdl

cc: Mr. David A. Chapman, DCPO  
Ms. Mimie L. Woods, CO for DPRCA

# ORACLE<sup>®</sup>

1910 Oracle Way  
Reston, VA 20190

October 31, 2008

City of Atlanta  
Lisa Scheidt  
55 Trinity Avenue, SW Suite G700  
Atlanta, GA 30303

Dear Lisa,

This letter is to confirm that Oracle has the unique expertise and capabilities to support Oracle program licenses. Oracle creates the proprietary program updates that may be provided as part of Oracle's technical support services. As the sole source of technical support services (including the proprietary program updates created by Oracle), Oracle offers the services to Oracle customers for purchase on an annual basis either directly from Oracle or, on limited occasion, indirectly from an Oracle authorized reseller of the services. For more detailed information about Oracle's technical support services, refer to Oracle's technical support policies located at <http://www.oracle.com/support/policies.html>.

Please contact me should you have questions.

Regards,

Sandra Loretto  
Support Renewal Representative, Oracle Support Services  
Oracle USA, Inc.  
1910 Oracle Way  
Reston, VA 20190















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## Contractor Information

[\(Vendors\) How to change your company information](#)

Contract #:		GS-35F-0009T		Socio-Economic : Other than small business			
Contractor:		ORACLE USA, INC.					
Address:		500 ORACLE PKWY REDWOOD CITY, CA 94065-1677		Govt. Contracting Officer: REGINA ELLIS			
Phone:		(703)364-1558		Phone: 703-605-2714			
E-Mail:		GSAINFO_US@Oracle.com		E-Mail: regina.ellis@gsa.gov			
Web Address:		http://www.oracle.com/index.html					
Source	Title	Contract Number	Contract Terms & Conditions	Contract End Date	Category		View Items Available
70	GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES	GS-35F-0009T		Sep 30, 2011	132 3		
					132 32		
					132 33		
					132 34		
					132 51		



15-Oct-08

Lisa Scheidt  
CITY OF ATLANTA  
DOF/Budget and Fiscal Policy Susan Lovette  
68 Mitchell Street Sw  
10th Floor/Tower  
ATLANTA  
GA 30325  
United States

Dear Lisa Scheidt,

The technical support services and benefits provided under service contract number 2373242 will expire, or have expired, on 30-May-08. Please find attached an ordering document for the renewal of this service contract. If applicable, the attached ordering document may also include incremental technical support services newly acquired.

To ensure that there is no interruption to the technical support services and benefits provided under service contract number 2373242, please order the technical support services on this ordering document by issuing an acceptable form of payment in accordance with the attached Order Processing Details section ~~on or before 4-Dec-08~~.

If further information is required, please contact me at the e-mail address or telephone number provided below.

Regards,...

Sandra Loretto  
Oracle Support Services  
E-mail: [sandra.loretto@oracle.com](mailto:sandra.loretto@oracle.com)  
Tel.: +17033642776  
Fax: +17033643557



## Ordering Document

<b>Service Contract #:</b> 2373242	<b>Renewal Contact:</b> Sandra Loretto
<b>Offer Expires:</b> 4-Dec-08	
<b>Payment Terms:</b> 30 NET from receipt of invoice	<b>Telephone:</b> +17033642776
	<b>Fax:</b> +17033643557
<b>Billing Terms:</b> Quarterly in Arrears in four approximately equal amounts	<b>E-mail:</b> sandra.loretto@oracle.com

<b>CUSTOMER: CITY OF ATLANTA</b>	
<b>QUOTE TO</b>	<b>BILL TO</b>
<b>Account Contact:</b> Lisa Scheidt	<b>Account Contact</b> Accounts Payable
<b>Account Name:</b> CITY OF ATLANTA	<b>Account Name:</b> CITY OF ATLANTA
<b>Address:</b> DOF/Budget and Fiscal Policy Susan Lovette 68 Mitchell Street Sw 10th Floor/Tower ATLANTA GA 30325 United States	<b>Address:</b> Bureau of Management Information Services 55 Trinity Ave Ste G300 ATLANTA GA 30303 United States
<b>Telephone:</b> 404 865-8524	<b>Telephone:</b>
<b>Fax:</b>	<b>Fax:</b>
<b>E-mail:</b> LScheidt@AtlantaGa.Gov	<b>E-mail:</b> vbundrage@AtlantaGa.Gov

Oracle may provide certain information and notices about technical support via e-mail. Accordingly, please verify and update the Quote To and Bill To information above to ensure that such communications and notices are received from Oracle. If changes are required, please e-mail or fax the updated information to Sandra Loretto at sandra.loretto@oracle.com or +17033643557. Please also include service contract number 2373242 on such reply.

## Service Details

Service Level: Software Update License & Support						End Date: 30-May-09
Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	Final Price
Oracle Database Enterprise Edition - Processor Perpetual	14838298	4		FULL USE	31-May-08	22,406.21
Real Application Clusters - Processor Perpetual	14838298	8		FULL USE	31-May-08	22,406.21
Internet Application Server Enterprise Edition - Processor Perpetual	14838298	3		FULL USE	31-May-08	8,402.33
Subtotal:						USD 53,214.74

Service Level: Reinstatement Fee						End Date: 30-May-09
Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	Final Price
Oracle Database Enterprise Edition - Processor Perpetual	14838298	4		FULL USE	31-May-08	5,770.37
Internet Application Server Enterprise Edition - Processor Perpetual	14838298	3		FULL USE	31-May-08	2,163.88
Real Application Clusters - Processor Perpetual	14838298	8		FULL USE	31-May-08	5,770.37
Subtotal:						USD 13,704.62
Total Amount:						USD 66,919.36

plus applicable tax

### Notes:

1. If any of the fields listed above are blank, the program licenses were acquired under a separate license model in which such field(s) does not apply.
2. If a change to the Service Details provided above is required, please contact Sandra Loretto at +17033642776 or at [sandra.loretto@oracle.com](mailto:sandra.loretto@oracle.com) and an updated ordering document will be provided to you in accordance with Oracle's technical support policies.
3. This order is being placed in accordance with the Cooperative Purchasing provision of GSA Contract No. GS-35F-0009T.

## GENERAL TERMS

"You" and "your" refers to the Customer provided above.

In the event that the Customer and the Quote To Account Name provided above are not the same, CITY OF ATLANTA acknowledges that Customer has authorized CITY OF ATLANTA to execute this ordering document on Customer's behalf and to bind Customer to the terms described herein. CITY OF ATLANTA agrees the ordered services shall be used solely by the Customer and shall advise Customer of the terms of this ordering document as well as information and notices about technical support that Oracle provides to CITY OF ATLANTA during the term of service.

The technical support services acquired under this ordering document are governed by the terms and conditions of the GSA Contract No. GS-35F-0009T. However, any use of the programs, which includes by definition the updates and other materials provided or made available by Oracle under technical support, is subject to the rights granted for the programs set forth in the order in which the programs were acquired.

Technical support is provided under Oracle's technical support policies in effect at the time the services are provided. The technical support policies are subject to change at Oracle's discretion; however, Oracle will not materially reduce the level of services provided for supported programs during the period for which fees for technical support have been paid. You should review the technical support policies prior to entering into this ordering document. The current version of the technical support policies, including Oracle's reinstatement policy, may be accessed at <http://www.oracle.com/support/policies.html>. Customers who allow technical support to lapse and later wish to reactivate it will be subject to Oracle's reinstatement policy in effect at the time of reinstatement. Applicable reinstatement fees may apply in addition to the annual technical support fees.

This ordering document is governed by the substantive and procedural laws of California and you and Oracle agree to submit to the exclusive jurisdiction of, and venue in, the courts in San Francisco, San Mateo, or Santa Clara counties in California in any dispute arising out of or relating to this order.

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## Order Processing Details

Your order is subject to Oracle's acceptance. An order consists of the following: (i) this ordering document, which incorporates by reference the GSA Contract No. GS-35F-0009T, (ii) an acceptable form of payment and (iii) a tax exemption certificate (if applicable). Oracle normally accepts orders after receipt of a purchase order, check or credit card issued in accordance with the Purchase Order, Check, Credit Card Confirmation section below. If Oracle accepts your order, the service start date is the effective date of such order and also serves as the commencement date of the technical support services.

An invoice will only be issued upon receipt of an acceptable form of payment. Regardless of the form of payment:

- Unless you are an U.S. federal government entity, Oracle's invoice includes applicable sales tax, GST, or VAT (collectively referred to as "tax"). If CITY OF ATLANTA is a tax exempt organization and is not an U.S. federal government entity, a copy of CITY OF ATLANTA's tax exemption certificate must be submitted with CITY OF ATLANTA's purchase order, check or credit card.

### **PURCHASE ORDER, CHECK, CREDIT CARD CONFIRMATION**

#### **Purchase Order**

If the technical support services on this ordering document will be purchased by purchase order, the purchase order must include the following information:

- Service Contract #: 2373242
- Term of Service: 31-May-08 to 30-May-09
- Final Total: USD 66,919.36 (excluding applicable tax)
- GSA Contract No.: GS-35F-0009T

In issuing a purchase order, CITY OF ATLANTA agrees and acknowledges that the terms of this ordering document are incorporated into CITY OF ATLANTA's purchase order and that the terms of this ordering document and the GSA Contract No. GS-35F-0009T supersede the purchase order or any other non-Oracle document, and no terms included in any such purchase order or other non-Oracle document shall apply to the technical support services ordered.

Please e-mail or fax the purchase order to Oracle per the Remittance Details provided below.

#### **Check**

If the technical support services on this ordering document will be purchased by check, the check must include the following information:

- Service Contract #: 2373242
- Term of Service: 31-May-08 to 30-May-09
- Final Total: USD 66,919.36 (excluding applicable tax)
- GSA Contract No.: GS-35F-0009T

In issuing a check, CITY OF ATLANTA agrees and acknowledges that the terms of this ordering document and the GSA Contract No. GS-35F-0009T shall apply to the technical support services ordered. No terms attached or submitted with the check shall apply.

Please mail check payments per the Remittance Details provided below.

**Credit Card Confirmation**

If the technical support services on this ordering document will be purchased by credit card, please complete the section below and return it to Oracle per the Remittance Details provided below. Please note that Oracle is unable to process credit card transactions of USD100,000 or greater.

- Service Contract #: 2373242
- Term of Service: 31-May-08 to 30-May-09
- Final Total: USD 66,919.36 (excluding applicable tax)
- GSA Contract No.: GS-35F-0009T

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Credit Card Number

---

Expiration Date

---

Billing Address (associated with Credit Card)

---

City, State, and Zip (associated with Credit Card)

---

Authorized Signature

---

Name

The credit card must be valid for the entire Term of Service above. In issuing this credit card confirmation, CITY OF ATLANTA agrees and acknowledges that the terms of this ordering document and the GSA Contract No. GS-35F-0009T shall apply to the technical support services ordered. No terms attached or submitted with the credit card confirmation shall apply.

**REMITTANCE DETAILS**

Purchase orders or credit card confirmation for the technical support services ordered hereto should be sent to:

Attn: Sandra Loretto  
Oracle Support Services  
Fax: +17033643557  
E-mail: sandra.loretto@oracle.com

Checks for the technical support services ordered hereto should be sent to:

**AK, AZ, CA, HI, ID, NV, OR, UT, WA:**

Oracle USA, Inc.  
PO Box 44471  
San Francisco, CA 94144-4471

**All other States:**

Oracle USA, Inc.  
PO Box 71028  
Chicago, IL 60694-1028



TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Kathleen Lane

Contact Number: 404-335-1983

Originating Department: Department of Information Technology

Committee(s) of Purview: Finance/Executive Committee

Chief of Staff Deadline: November 12, 2008

Anticipated Committee Meeting Date(s): November 24, 2008

Anticipated Full Council Date: January 5<sup>th</sup>, 2009

Legislative Counsel's Signature: *[Signature]*

Commissioner Signature: *[Signature]*

Chief Procurement Officer Signature: *[Signature]*

**CAPTION**

AN ORDINANCE AUTHORIZING THE MAYOR OR HER DESIGNEE TO WAIVE THE APPLICATION OF THE ATLANTA CITY CODE, ARTICLE X, THE PROCUREMENT AND REAL ESTATE CODE, AND AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE RENEWAL AGREEMENT WITH ORACLE USA INC., FOR THE ORACLE DATABASE, RAC, AND INTERNET SERVER SOFTWARE LICENSES AND SUPPORT, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED SIXTY-SIX THOUSAND, NINE HUNDRED NINETEEN DOLLARS AND THIRTY-SIX CENTS (\$66,919.36); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, DEPARTMENT, ORGANIZATION, AND ACCOUNT NUMBER 1001(GENERAL FUND) 050202 (IT APPLICATIONS) 5410001 (CONSULTANT/PROFESSIONAL SERVICES) 1535000 (DATA PROCESSING/MANAGEMENT INFORMATION SYSTEM); AND FOR OTHER PURPOSES.

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 11.12.08 Reviewed by: 12/14/08  
(date) (date)

Submitted to Council: \_\_\_\_\_